



## **Guidelines for Guest Teachers & Guest Educational Assistants in LSSD**

### **Self-Screening**

Guest teachers/educational assistants will need to self-screen at home, prior to coming to school using the following screening tool:

<https://sharedhealth.mb.ca/covid19/screening-tool/>

Any students, staff, guest teachers/educational assistant or visitors to the school who show symptoms are asked to stay home. If symptoms arise while at school, the individual must let administration know and leave the building.

### **Signing In**

When guests arrive at the school, they will be required to sanitize (or wash their hands) and then sign in at the office prior to reporting to their work assignment.

### **Physical Distancing**

Two meters of physical distancing is the recommendation from Public Health but when this is not possible (as in many of our classrooms), students should be distanced to the greatest extent possible. Teachers will have arranged their rooms to allow for this accommodation and guest teachers are asked to follow the seating plans as provided. Physical distancing remains mandatory for all staff within the building at all times, including at break times, in hallways, in common areas, staff rooms, etc.

### **Students Who Get Sick at School**

If a student begins showing symptoms he/she will be required to leave the classroom and move to a designated area (as determined in the school's re-entry plans) until a parent arrives for pickup. The student will be required to wear a medical mask (provided by the school) until their parent arrives. If a staff member is required to remain with the student then they must also wear a medical mask (which will be provided by the school). Administration should be notified immediately.

### **Reporting and Contact Tracing**

In the event that a guest teacher/educational assistant (or member of the same household) report that they have received a positive test for COVID, they must

immediately advise the school principal(s) of the schools in which they have worked, who will then inform the superintendent.

The superintendent will contact Public Health officials and then collaborate with divisional staff to implement the recommendations of Public Health.

### **Handwashing/Sanitizing**

Hand sanitizing stations will be available at the entry points of each school for staff to use upon arrival. There will also be hand sanitizer in each classroom for student use to avoid congestion at the school entrances.

Handwashing/sanitizing will be required:

- At the start of the day and before going home
- Before entering a bus
- Before and after eating
- After going to the washroom
- Before preparing food (only staff are allowed to prepare food)
- After wiping noses
- After getting hands dirty
- After coughing, sneezing or blowing nose
- After cleaning tasks (staff).

### **Masks**

- At this time, Public Health has mandated mask use for all students and for all staff.
- Masks will be provided for students and staff who do not have one.
- Non-medical masks **should not** be worn by those who are unable to remove the mask without assistance and/or have breathing difficulties.

### **Recess Time**

Guest teachers/educational assistants may be required to supervise during recess time and should be aware of the following:

- Depending on the size of the playground or number of students in a school, cohorts may have designated areas on the playground.

## **Eating at School**

- Students must bring their own lunches to school and are not allowed to share or trade lunch items.
- The high school cafeteria will remain open with modifications in place to ensure safety.
- Only staff members will be permitted to prepare and serve food.
- Water fountains are turned off. Students may bring a refillable water bottle and use the touchless water filling station to fill their bottles.

## **Questions**

- If you have any questions or concerns about what the re-opening of schools will look like in LSSD, please do not hesitate to contact our office.

| <b>School</b>                 | <b>Website</b>   | <b>Principal</b>  |
|-------------------------------|--|-------------------|
| Bonaventure                   | <a href="http://www.lssd.ca/schools/ebs">www.lssd.ca/schools/ebs</a>   | Bonnie Neil       |
| Centennial                    | <a href="http://www.lssd.ca/schools/cts">www.lssd.ca/schools/cts</a>   | Jackie Borgfjord  |
| Daerwood                      | <a href="http://www.lssd.ca/schools/dws">www.lssd.ca/schools/dws</a>   | Heidi Holst       |
| East Selkirk Middle           | <a href="http://www.lssd.ca/schools/esm">www.lssd.ca/schools/esm</a>   | Glen Jede         |
| Happy Thought                 | <a href="http://www.lssd.ca/schools/hts">www.lssd.ca/schools/hts</a>   | Trish Goosen      |
| Lockport                      | <a href="http://www.lssd.ca/schools/lks">www.lssd.ca/schools/lks</a>   | Harold Freiter    |
| Lord Selkirk Regional         | <a href="http://www.lssd.ca/schools/lsr">www.lssd.ca/schools/lsr</a>   | Darcy Nazimek     |
| Mapleton                      | <a href="http://www.lssd.ca/schools/mps">www.lssd.ca/schools/mps</a>   | Jason Chody       |
| Robert Smith                  | <a href="http://www.lssd.ca/schools/rss">www.lssd.ca/schools/rss</a>   | Kim Lemoine       |
| Ruth Hooker                   | <a href="http://www.lssd.ca/schools/rhs">www.lssd.ca/schools/rhs</a>   | Kristine Duke     |
| Selkirk Junior High           | <a href="http://www.lssd.ca/schools/sjh">www.lssd.ca/schools/sjh</a>   | Daryl Loeppky     |
| St. Andrews                   | <a href="http://www.lssd.ca/schools/sta">www.lssd.ca/schools/sta</a>   | Paula Sowany      |
| Walter Whyte                  | <a href="http://www.lssd.ca/schools/wws">www.lssd.ca/schools/wws</a>   | Gloria Juvonen    |
| Wm. S. Patterson              | <a href="http://www.lssd.ca/schools/wsp">www.lssd.ca/schools/wsp</a>   | Darcelle Saunders |
| Lord Selkirk Education Centre | <a href="http://www.lssd.ca/schools/lsr/StudentResources/LSEC">www.lssd.ca/schools/lsr/StudentResources/LSEC</a> | Steve Grahame     |
| Student Services Centre       | <a href="http://www.lssd.ca/site/ssc">www.lssd.ca/site/ssc</a>   | Heidi Fingas      |